



Forbes Library

20 West Street
Northampton, Massachusetts 01060
tel: (413) 587-1011
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<http://www.forbeslibrary.org>

**DISPLAY/EXHIBIT SPACE
REQUEST AND WAIVER**

Applications for use of display space will be honored on a first-come basis. Organizations based in Northampton or serving primarily Northampton residents which have not used display space within the past year will be given priority.

Name of Organization _____

Name of Applicant _____

Applicant's Street Address _____

City/State/Zip _____

Phone _____ Email _____

Display Space Requested:

- free standing or table top display on 2nd floor landing
- free standing or table top display in 1st floor lobby
- Community Room bulletin boards
- Children's Craft Room glass cases (not available during summer)

Date of Display/Exhibit _____

Description of Display/Exhibit _____

I, the undersigned, provide the aforementioned materials for exhibit at the Forbes Library for the time period indicated. I have read and understood the Forbes Library Display/Exhibit Policy and agree to comply with its guidelines. I understand that the Forbes Library accepts no responsibility for the preservation, protection or possible damage or theft of any item displayed or exhibited and that all items are placed on display at the owner's risk.

Signature Date

Signature of Library Representative Date

Contact/questions: Lisa Downing, 587-1017

For use of the Hosmer Gallery, use the Hosmer Gallery Application Form.