



Members of Forbes Library Staff and Volunteers 2015

2015 ANNUAL REPORT 2015

OF THE

FORBES LIBRARY

CITY OF NORTHAMPTON, MASSACHUSETTS

FOR THE

YEAR ENDING DECEMBER 31, 2015

**The Board of Trustees and Its Officers
December 31, 2015**

Russell W. Carrier, *President*
Peter N. Rowe, *Vice President*
Bonnie M. Burnham
Marjorie R. Hess
Joseph A. Twarog

Scott Morin, *Treasurer*
Elizabeth Barone Scheirer, *Secretary*

**FORBES LIBRARY
TRUSTEES BY APPOINTMENT OF THE PROBATE**

George W. Hubbard	Apr. 1881 - Apr. 1888
Oscar Edwards	Apr. 1881 - Oct. 1894
William M. Gaylord	Jun. 1881 - Oct. 1894

TRUSTEES BY ELECTION

George W. Hubbard	May 1884 – May 1887
Oscar Edwards	May 1884 – May 1886
William M. Gaylord	May 1888 – Oct. 1894
Christopher Clarke	May 1886 – May 1889
John L. Otis	May 1887 – May 1890
Oscar Edwards	May 1889 – May 1895
Arthur G. Hill	May 1890 – May 1893
George H. Ray	May 1893 – Nov. 1903
Arthur Watson	Dec. 1893 – Aug. 1922
James R. Trumbull	May 1895 – May 1898
Haynes H. Chilson	May 1898 – Dec. 1935
Samuel W. Lee	May 1905 – June 1924
Henry P. Field	Dec. 1922 – Sept. 1937
Anna Gertrude Brewster	Dec. 1924 – Dec. 1957
Homer C. Bliss	Jan. 1936 – Dec. 1939
Walter L. Stevens	Jan. 1938 – Dec. 1960
Frederick W. Plummer	Jan. 1940 – May 1945
John E. Boland	Jan. 1946 – Oct. 1950
Richard C. Garvey	Jan. 1952 – Dec. 1957
John M. Buteau	Jan. 1958 – Dec. 1971
John F. Murphy, Jr.	Jan. 1958 – Dec. 1977
Kenneth G. Olson	Jan. 1962 – Oct. 1963
Robert M. Moriarty	Jan. 1964 – Dec. 1981
Judith A. Hubley	Jan. 1972 – Dec. 1982
Katherine M. Finn	Jan. 1978 – Dec. 1984
Russell W. Carrier	Jan. 1982 –
Keirnan J. Murphy	Jan. 1984 – Dec. 1987
Janet M. Hemminger	Jan. 1984 – Dec. 1995

Patricia B. Keating	Jan. 1986 – Dec. 1995
David Shearer	Jan. 1986 – Dec. 1997
Stephen Callahan	Jan. 1988 – Dec. 2003
John Detmold	Jan. 1996 – Dec. 1999
Alison Lockwood	Jan. 1996 – Apr. 2004
Edward Shanahan	Jan. 1998 – Dec. 2001
Richard C. Garvey	Jan. 2000 – Apr. 2004
Mary J. Harding	Jan. 2002 – Dec. 2009
David Bloomberg	Jan. 2004 – Dec. 2006
Bonnie M. Burnham	Jan. 2005 –
Peter N. Rowe	Jan. 2005 –
Jesse M. Adams	Jan. 2008 – Dec 2011
Marjorie R. Hess	Jan. 2010 –
Joseph A. Twarog	Jan 2012 --

SECRETARIES

Samuel W. Lee	1894-1905
Charles H. Chase	1905-1938
Walter E. Denny	1938-1939
Joseph Warner, Jr.	1939-1947
Dwight W. Lee	1947-1961
Lawrence E. Kelley	1962-1965
James K. McDonald	1966-1985
Norma Roche	1985-2004
Elizabeth Barone Sheirer	2005 -

TREASURERS

Frederick A. Macomber	1894-1920
Ralph E. Boynton	1920-1922
Edwin K. Abbott	1922-1929
Robert J. Miller	1930-1965
Lawrence E. Kelley	1966-1984
Edward A. Morin	1980-2000
Scott Morin	2001-

LIBRARY DIRECTORS

Charles A. Cutter	1894-1903
William P. Cutter	1904-1911
Joseph L. Harrison	1912-1950
Lawrence E. Wikander	1950-1968
Oliver R. Hayes	1968-1973
James F. Hazel	1974-1977
Stanley Greenberg	1977-1978
Blaise Bisailon	1979-2004
Janet Moulding	2004-

2015 STAFF**Full Time**

Janet Moulding	Director
Lisa Downing	Assistant Director
Jennie Lamour	Administrative Assistant
Paula Elliott	Head of Technical Services
Faith Kaufmann	Information Services/Head of Arts & Music
Judith McGowan	Head of Children's Department
Molly Moss	Information Services/Head of Reference
Elizabeth Maguire	InterLibrary Loan Librarian
Brian Tabor	Circulation Supervisor
Christopher Teghtsoonian	Circulation
Kathryn Mizula	Technical Services
Dylan Gaffney	Information Services/ILL
Jason Mazzotta	Information Services/Tech Services
Jason Petcen	Library Technician/Projects Manager
Jason Myers	Maintenance Supervisor

Part Time

Nicole Daviau	Childrens
Ryan Duffy	InterLibrary Loan
Lynn Gingras	Childrens
Frank Heston	Outreach
Benjamin Kalish	Information Services
Brian Marchese	Technical Services
Bridget Mientka	Childrens
Julie Bartlett Nelson	Archivist
Susan Schaeffer	Circulation
Steven Stover	Circulation
Ellen Sulzycki	Childrens
Lillian Sundell-Thomas	Information Services
Martha Thorne	Periodicals/Technical Services
Mark Toczydlowski	Custodial

Intermittent Part Time

Elise Bernier Feeley	Local History Librarian
Anna Carlacci-Grettenberg	Circulation
James Carroll	Local History
Jillian Emmons	Information Services/Circulation
Portia Henle	Technical Services
Dan Jarvis	Circulation
Sandy Jodrie	Circulation
Sara Kanig	Children's

Sarah Karol
Stephanie Levine
Amanda MacLeod
Emily Magagnose
Brian Marchese
Bridget Mientka
Margarita Murgio
Hilary Nolan
Jill Palmer
Mairead Poulin
Curtis Quinn
Anne Regan
Michael Roberts
Angela Rovatti-Leonard
Lisa Shea
Laura Sofrenko
Jane Sommer
Rachel Statham
Barbara Walz

Circulation
Children's/Circulation /IS
Circulation/Information Services
Information Services
Circulation/Information Services
Information Services
Childrens
Circulation
Circulation
Childrens
Custodial
Information Services
Information Services
Circulation
Circulation
Circulation/Information Services
Circulation
Information Services
Book Repair

FORBES LIBRARY
2015 Annual Report 2015
Year Ending December 31, 2015

2015 was a celebratory year for Forbes Library because the long awaited and much needed accessible elevator at the front entrance was finally completed.



Budget

- Operating Budget FY16 -- \$1,252,276
- Book Budget FY16 --\$155,693
- City Appropriation FY16-- \$1,197,638
- State Aid FY16-- \$38,833
- Clarke & Earle Income FY16 -- \$11,785

The library's operating budget for FY2016 consisted of personnel costs of \$1,073,173 and ordinary maintenance of \$179,103 for a total of \$1,252,276.

The library's FY16 appropriation from the city was \$1,197,638, an increase of \$34,126 over FY15. The library's budget included: 3.5% step raises for eligible employees; 1.5% COLA for all employees; \$.40 raise per hour for all part-time employees so that the library is in compliance with the new state minimum wage standard; an increase of \$11,000 for the electricity line item as per Central Services formulas; an increase of \$3,000 for the water and sewer line

item to cover the cost of the new storm water tax; and the elimination of the Outreach Department. In addition, Forbes will continue to be closed on Saturdays in July and August. The City paid Forbes Library \$19,804 from the Clarke & Earle Funds to cover the overage in the Labor & Repairs line item of the FY15 budget.

The endowment portfolio was valued at about \$4.5 million in October 2015.

Trustees

Russell Carrier was re-elected as President and Peter Rowe as Vice-President with Scott Morin as Treasurer and Betsy Sheirer as Secretary in January 2015.

The Trustees' goals for 2015 were: 1) Work with the Mayor to draft a building maintenance agreement; 2) Implement Strategic Plan Goals which included: a) The library will establish sufficient and stable funding to maintain services and achieve goals while providing the staff with adequate compensation; b) The Trustees of Forbes Library will support legislation to raise revenue for the library; c) The Trustees will continue to indicate their position on pertinent legislation publicly and/or directly to legislators; d) The Trustees will develop a plan for fundraising in 2015.

The Gertrude P. Smith Trustees Award was presented to Susan Stinson, the outgoing Writer-in-Residence. At the award ceremony, Ms. Stinson, Diana M. Gordon, the first Writer-in-Residence at Forbes Library, and Naila Moreira, the new Writer-in-Residence, gave readings of their poetry and prose. Nearly sixty people attended the happy and emotional event. Susan Stinson has been an extraordinarily popular and energetic spokesperson for literature at Forbes.

Capital Improvements

A new accessible elevator was installed in the library entrance after an eleven month project. The elevator was designed to fit the historical look of the building by Thomas Douglas Architects of Northampton. Kurz Inc. of Westfield was the general contractor at a cost of \$471,371. The custom-made elevator was built by Worcester Elevator Company. The City of Northampton contributed \$189,000 to the project. The Trustees raised the remainder. A Community Block Grant for \$25,000 covered the design costs.

The Forbes Tree/Landscaping Committee consisting of Trustees Bonnie Burnham and Peter Rowe, Director Janet Moulding, Facility Manager Jason Petcen, and Lyn Heady of the Friends of Forbes met with the city tree committee to determine the fate of the pin oaks in front of the library. The city DPW agreed to remove the two worst ones on the west lawn. The other oaks in front of the building and to the east side are also nearing the end of their lives. They are 120 years old, and the approximate lifespan of the tree is 100 years.

Forbes Library submitted its annual report and request to the City's Capital Improvements Board on October 1. This year the library again requested funds be allocated to replace the building's windows and install a separate climate control system for the special collections areas. The big change from previous years is that the request no longer includes

replacing the handicap lift. Added this year was a request to upgrade the interior elevator which should be done in the next few years to ensure efficiency and reliability.

Operations

Forbes was once again closed on Saturdays this year starting July 4th and running through September 5th.

A Food for Fines was offered at Forbes in January. During this time, overdue fines could be paid for with canned goods or healthy non-perishable food items. The 175 pounds of food collected was given to the Northampton Survival Center for distribution to those in need in our community.

Library staff, trustees, and patrons marched in the 34th annual Northampton Pride Parade on May 2 carrying a Forbes Library Banner. The inclusive event celebrates diversity and focuses attention on social justice issues.

The library now has a collection of about 125 "Out Books" for patrons to borrow from the wooden bookcase in the Reading Room. Formerly called the "spinner rack" and now named "Sojourner's Shelf", the books go out on the honor system. (no card required) The books in this collection are all LGBTQ themed.

A framed Cutter poster created by Ben Kalish, a Forbes staff member, was hung on the wall of the mezzanine. The poster is a colorful graphic representation of the library classification system designed by Charles Ammi Cutter and used by the Forbes Library.

"To the End of a Page" the film noir-ish video produced by Forbes staff member Jason Mazzotta and starring staff members Lilly Sundell-Thomas, Dylan Gaffney, and Brian Marchese, won a national award for best public service announcement in the Alliance for Community Media's Hometown Media Awards. This was Jason's promotional video for the All Hamptons Reads detective classic *The Maltese Falcon*. Jason's Valley Gives video, "The Forbes-a-Thon" won best video in the Mass Library Association annual awards.

The Volunteer Appreciation Barbeque was held in August on the library lawn. There were hamburgers, hot dogs, veggie burgers, corn from the Petcen farm in Hatfield, and many other treats. It was a beautiful day and the event was attended by about 50 staff members and volunteers.

The Trustees accepted anonymous donations totaling \$8,000 to keep the Outreach Program running on a reduced basis through FY16. Outreach staff member, Frank Heston reduced his hours to 8 paid hours a week to serve 45 to 50 patrons on a three-week delivery cycle. The Friends of Forbes have agreed to fund \$3,000 so that the program coordinator can begin in FY16 to supplement Frank's work and potentially take over the entire program in FY17.

Forbes continues to participate in the city's senior and veteran property tax work-off program.

In order to let patrons know that the money deposited in the parking meters goes into the library's Book & Media Fund, new signs were installed in the parking lot.

The library offered glass travel bottles with silicon sleeves imprinted with the library's name for sale with a retail price of \$15.

Anna Gertrude Brewster Children's Room

In December, Forbes held its 25th annual Giving Tree. The library partnered with community agencies to collect and distribute toys. This year, for the first time, the United Way did not participate and instead the library worked with First Call and Community Action to identify eligible families. This year, 28 local families representing 40-50 kids were served. The Summer Reading program consisting of programs, prizes and activities had 128 active weekly participants.

Grants/Awards

An \$18,000 LSTA grant called “Serving Patrons with Disabilities” began to be used for adaptive equipment, staff training and public outreach. One of the areas Forbes identified was enhancing the experience for patrons with hearing impairments at service desks and at library programs. Money is being used to purchase licenses for screen-reading software that can be used by blind or low-vision patrons on the public computers. Overall improvements to the Community Room audio/visual system were made to improve sound and visuals for all. Lighted magnifying glasses and white boards were also purchased to aid in use of the library and with communication.

Gifts

\$1,020 in donations from 17 donors were received on Giving Tuesday, held on December 1. The donations came in via the online giving platform that was set up to participate in previous Valley Gives Day events. Donations were used to supplement the Book and Media Fund.

A two-year subscription to *Rug Hooking Magazine* was donated by the ATHA Quabbin Chapter, Association of Traditional Hooking Artists, Shelburne Falls, MA. A donation of \$455 was received from Pioneer Valley Photographic Artists to pay for half of the new artwork hanging system for the Hosmer Gallery. A gift of \$1,000 was received from an anonymous donor to pay for a history project in the Hampshire Room and \$2,000 from an anonymous donor, was deposited in the Lyman Special Collections Fund. A gift from Ezer Lee, Arlington, MA, was deposited in the Lyman Special Collections Fund. \$200 was received from an anonymous donor “in appreciation of Jason Myers” and was deposited in the Staff Development Fund. Gifts of \$10,000 were received for The Outreach Fund from three anonymous donors and Judy Markland & Bill Saunders. A gift from Jo Ellen Mackenzie, Florence, MA in memory of Mary Pickett, was deposited in The Outreach Fund.

Gifts deposited in the Morin Fund were received from Edmund DeLaCour, Northampton, MA; Alexander George, Amherst, MA; Jonathan Hogan, Ware, MA; and the New England School Library Association, Manchester Center, VT, in appreciation of a tour of Forbes and use of the Community Room. Other donors include John & Connie Degnan; Karen Bierwert, Florence, MA, the Daily Hampshire Gazette, Northampton, MA; Colleen Currie, Northampton, MA; Scott Morin, Northampton, MA; Edna Greene, Leeds, MA; Nicole Sibley, Amherst, MA; David Wicinas, Florence, MA; Deborah Koch, Easthampton, MA and John Loveless, Northampton, MA.

Gifts in Memory of John Detmold and deposited in the Morin Fund were received from Bess Detmold, Northampton, MA; Hilary Detmold, Boston, MA; Carolyn Dorant, Lincolnshire, IL; Mary Harding, Northampton, MA; Alan & Lynell Branch, Leeds, MA and Anne Purcell, Indianapolis, IN.

Gifts in Memory of John Murphy and deposited in the Morin Fund were received from Kristin Lynch and Lowell Aptman.

Gifts in Memory of Edward P. Gross and deposited in the Lyman Special Collections Fund were received from Martha McCormick, Florence, MA & siblings.

Gifts in Memory of Laura Singleton, and deposited in the Lyman Special Collections Fund were received from Donald Reutener, Florence, MA; Richard Cobb, Saint Louis, MO; Bonnie Druschel, Holyoke, MA; Carol & Ronald Schortmann, Westfield, MA; Patricia Schutt, West Springfield, MA and Carol & Ronald Schortmann, Westfield, MA.

Sales/Lease

- \$258 was received from NEBA for sales of books and deposited in the Special Collections Fund.
- \$1,500 was received from Old School Commons, Northampton, for lease of property, and deposited in the Morin Fund.

Programming

Once again adult and children's programming at Forbes was funded by generous gifts from The Friends of Forbes library.

Naila Moreira was chosen as the next Writer-in-Residence at Forbes. Ms. Moreira, who specializes in science writing, has been very involved with the library over the past several years including facilitating the Monday evening poetry discussions.

Forbes Library and Cinema Northampton presented a free outdoor screening of the film, *Indiana Jones and the Raiders of the Lost Ark*, on the Forbes Library lawn in May. Nearly 350 people attended. The film, *Jaws*, was screened in June on the library lawn. The Northampton Film Festival, celebrating the Cinematic Arts, was held in October at the Academy of Music and was hosted by Forbes Library, the Northampton Arts Council, and Northampton Community Television.



Forbes participated in Northampton's First Night with two afternoon programs given by storyteller John Porcino. Approximately 200 people, about half of them children, attended.

Forbes hosted The Northampton Arts Council's 2015 Juried Biennial Exhibition entitled "Motion-Emotion" which contained work interpreted freely by 2D, 3D, and video by artists living and working in Western Massachusetts. Two lawn sculptures were part of the exhibit. About 265 people attended the artists' reception on October 9.

A new audio/visual system, funded by the Friends of Forbes, was installed in the Community Room and Coolidge Museums. ATC Audio of West Springfield installed the system, which included four speakers, a new projector, and a control panel with easy-to-use hookups. The equipment is of baseline professional quality and a step-up from the old equipment. The projector has more lumens and the screen is larger, brighter, and easier to see. The system has two speakers in front and two in back, which makes it easier for people to hear. The equipment is adaptable, durable and should last 5 to 10 years. The LSTA grant paid \$549.00 for the microphones.

A Summer Lawn Concert was presented in June featuring the Gaslight Tinkers, a band which plays a combination of "afro-pop, funk and reggae rhythms". About 250 people attended.

Forbes Library partnered with Lilly Library and the libraries in Easthampton, Southampton and Westhampton to present the "Big Read" in March and April. Funded in part by the National Endowment for the Arts and the Friends of Forbes Library, the program invited readers to participate in book discussions, film screenings and other events with the goal of promoting reading and literacy as well as sparking community discussion based on the theme of the book. The book chosen for 2015 was the classic detective novel *The Maltese Falcon* by Dashiell Hammett. The libraries in Northampton, Easthampton, Southampton, and Westhampton all participated and hosted programs related to the theme. The film adaptation directed by John Huston and starring Humphrey Bogart, was shown at the Academy of Music in April.

A series of informal events, entitled "Cookies with the Curator" where librarians presented a variety of library collections began in 2015. In the first program, Julie Bartlett Nelson talked about the summer residences of the presidents. The series, mostly about local history, has been very popular.

For the fourth year, the library offered adult and teen summer reading programs, as well as those for children. After reading one book, the names of adult and teen patrons were entered in a weekly raffle to win prizes including gift certificates to local businesses, and at the end of the summer, there was an even larger raffle. The theme of this year's program was "Escape the Ordinary" featuring superhero graphics. It was developed by the Collaborative Summer Library Program (CSLP), which is a consortium of states working together to provide high-quality summer reading program materials for children, teens, and adults at the lowest cost possible for local public libraries.

Forbes Library supported local writers during the National Novel Writing Month (NaNoWriMo) challenge by providing an informational and inspirational kick off session with best-selling novelist, Jacqueline Sheehan. The library hosted twice-weekly "write-in" sessions with an opportunity for participants to read their work at a culmination celebration in December. The challenge required writers to complete 50,000 words during the month of November. More than 10 people achieved the goal and many more participated.

Staff

Forbes Library Employee Association (FLEA) officers in 2015 were Jason Petcen, President; Dylan Gaffney, Vice President; Molly Moss, Secretary and Benjamin Kalish, Financial Officer.

Facilities Manager, Jason Myers, retired from Forbes Library as of February 27. He has moved to Charlotte, NC, and after so many wonderful years at Forbes, he will be missed. The Facilities Department has been reorganized by merging Jason Myer's and Jason Petcen's jobs into a new broader-scoped Facilities Manager position. Jason Petcen will now be in charge of scheduling custodial work as well as building maintenance, IT and building projects management. Frank Gessing has been hired as a new full-time custodian. Mark Toczydlowski will continue to work as a part-time custodian.

Lilly Sundell-Thomas from the Information Services staff was chosen to participate in a new leadership initiative by the Massachusetts Library System. The program was intended for up-and-coming librarians and provided mentoring as well as opportunities to network with others from across the state. Lilly resigned from Forbes Library in April to take a full time position in the Milton Public Library near Boston.

Long-time Forbes staff member, Jason Mazzotta, took a job at Smith College's Josten Performing Arts Library at the end of September. Jason was a much-valued employee, not only for his work in the Tech Services and Information Services Departments, but also for the music and film programming which he produced. He will continue to do some programming and cinematography for Forbes. Dylan Gaffney moved into the open position in Information Services, and Ryan Duffy moved to Interlibrary Loan and Cataloging, and Jill Emmons filled the open position in Interlibrary Loan. Bridget Mientka in the Children's Department accepted a job with a children's service organization and Katharine Janeczek replaced her.

The Dollars for Scholars Scavenger Hunt was held Saturday, October 3. The Forbes team of Brian Tabor, Ben Kalish, Tex Teghtsoonian, and Steven Stover were the winners in the veteran division.

Administrative Assistant Jennie Lamour was on maternity leave for about three months. JoAnn Petcen was hired to help out about 15 hours a week in the business office during that period of time.

Special Collections

A “Treasures of Forbes” exhibit opened in January in the Hosmer Gallery. It consisted of rarely displayed items from the Hampshire Room and the Coolidge Museum. The opening reception, in conjunction with Arts Night Out on Friday, January 9, was well attended. Julie Bartlett, Faith Kaufmann, and Dylan Gaffney did a fabulous job of choosing materials and creating engaging, informative labels for them. Many others at the library assisted, including Elise Feeley, Ben Kalish, Molly Moss, Lilly Sundell-Thomas, and Jason Mazzotta. There was an online component to the exhibit which is now part of the library’s permanent digital collection.

With money from the 2011 Annual Fund, new shelving was installed in the Hampshire Room. It takes up slightly less floor space, but allows for much more storage than the old glass front cases. John Carlo Woodworkers finished the metal cases with a wooden top.

The Civil War grant is near completion. All Civil War materials have been inventoried and re-housed in archival containers. The online portion of the project now has 313 items uploaded to Omeka, a content management system for online digital collections, and will be ready to launch in the spring.

There were 12 volunteers in special collections this year working a total of 750 hours.

Calvin Coolidge Presidential Library and Museum

The Coolidge electric horse returned to Forbes Library on December 23 from being on a three-year loan to the Trademark and Patent Building in Alexandria, VA and the National Inventors Hall of Fame in Akron, Ohio.

The PBS travel destination program “Fringe Benefits: A New Way to Discover America”, was filmed in the Coolidge Museum. The program explores and showcases the sights, sounds and local food favorites that make each place unique.

Friends of Forbes

The Friends of Forbes officers for 2015 were Martha McCormick, President; Serena Smith, Vice-President; Tim Umbach, Treasurer; and Mikki Michon, Secretary.

The Friends offered two raffle baskets in February featuring Kindle Fire tablet e-readers. The Friends held an Antique Appraisal event in April in the Coolidge Museum. Participants could bring up to two items to be appraised for a charge of \$10 per item. There were three appraisers at the event with different areas of expertise.

The Edible Book Event was held Sunday, May 3, as a fundraiser for The Friends of Forbes. There were 21 creative entries. The Friends made \$420 which was matched by a donation from Rochelle Prunty, the general manager of River Valley Market, who was one of the judges.

The Friends of Forbes Garden tour was Saturday, June 13. This year the gardens were close enough together to be biked and the Garden Tour Committee gathered a record number of sponsors. Attendance was a record high with over 480 tickets sold, and over 100 on the day of the event.

The Friends of Forbes Wine Tasting on September 25 was very successful. Receipts were over \$7,000. There were 155 attendees, about the same number as last year, but the ticket price was increased from \$25 to \$30 and there were many more sponsors this year.

On Valentine's Day, members of the Friends of Forbes board once again decorated the staff room and loaded the table with homemade treats for staff. It was delightful and very much appreciated.

This year The Friends of Forbes chose new carpeting for the Community Room and had it installed.

The Friends' annual meeting, held in April, included a program about the Coolidges and a tie-in to the All Hamptons Read program.

The Friends received \$5,000 from Florence Savings Bank Customers' Choice Community Grant, the highest amount they have ever received. Friends of Forbes were voted second out of over 50 recipients.

Gifts from the Friends this year included:

- \$5,000 to be deposited in the Book & Media Fund
- \$2,500 to be deposited in the Staff Development Fund
- \$1,300 to be deposited in the Outreach Fund
- \$475 to subscribe to BookPage magazine
- \$200 for the volunteer appreciation barbeque
- \$3,000 for adult programming
- \$500 stipend for the Writer-in-Residence
- \$2,000 for children's programming
- \$5,564.50 to pay for half of the audio/visual equipment for the Community Room
- \$10,000 towards the new audio/visual equipment in the Coolidge Room

STATISTICS

July 1, 2014 through June 30, 2015

The library continues to provide great value for the community, with services valued at \$7,150,175 last year, representing a \$42 investment per capita in spending with a \$278 return. Staffing, holdings (with the exception of digital content), open hours, the number of registered borrowers and attendance were all about the same as last year. There were increases in usage: e-book and e-audio circulation was up 37.5%, adult programming attendance was up 25% (due in large part to outdoor films and concerts), number of hours of volunteer service was up 8%, and meeting room use rose 15%. Decreases in usage: overall circulation was down 5%; non-resident circulation was down 10%, inter-library loans were down 7.5%, (possibly due to a change in CWMars policy) children's and teen programming attendance was down 15%, and the number of users of public internet computers was down 15%. These statistics, which are for fiscal year

2015, include the period in July and August 2014 when the second floor was closed for clean-up after the arson fire on the main stairs. This adversely affected the numbers.

Holdings – 360,242

Books – 147,270
 Periodicals & Newspapers – 2,582
 Audio media – 11,864
 Videos – 13,909
 E-books (through OPAC) – 171,263
 Downloadable Audio (through OPAC) – 8,484
 Downloadable Video (through OPAC) – 1,167
 Microfilm – 2,541
 Miscellaneous – 596
 Materials in Electronic Format – 251
 Number of Databases – 14
 Print Serials Subscriptions – 301

Circulation – 358,483

Books – 188,373
 Periodicals & Newspapers – 11,310
 Audio media – 42,794
 Downloadable Audio – 5,578
 Videos – 99,347
 Downloadable Video – 166
 E-books (through OPAC) – 8,665
 Materials in Electronic Format – 642
 Miscellaneous – 1,608

Interlibrary Loan

ILL received from other libraries – 35,345
 ILL provided to other libraries – 26,532

Services

Hours library open – 2,241
 Number of Sundays open – 0
 Attendance in library – 202,968
 Number of reference transactions – 62,034
 Number of children's programs held – 821
 Attendance at children's programs – 11,281
 Number of YA programs held – 49
 Attendance at YA programs – 199
 Number of adult programs held -- 664
 Attendance at adult programs – 9,294
 Number of volunteers – 136
 Number of registered borrowers – 17,147 (Does not include Florence residents with Forbes cards)

Number of public computers – 28

Number of users of public computers during typical week – 651

Number of times meeting rooms used by public – 1,522

TREASURER'S REPORT FY15	AID FUND
RECEIPTS	
CITY APPROPRIATION	1,118,178.00
CLARKE FUND	5,750.00
EARLE FUND	5,750.00
FORBES AID FUND	3,600.00
NOW INT.	
STATE AID	39,816.16
CW MARS	46,063.18
MISCELLANEOUS	366.41
LABOR & REPAIRS	19,804.00
TOTAL RECEIPTS	1,239,327.75
PAYMENTS:	
EMPLOYEES WAGES	1,042,232.02
WORKER'S COMP.	5,073.00
UNEMPLOYMENT INS.	
E.A.P.	
ELECTRICITY	41,661.23
HEATING GAS	18,372.16
WATER/SEWER	10,751.36
LABOR & REPAIRS	30,460.78
SERVICE CONTRACTS	6,687.47
REFUSE COLLECTION	3,184.49
AUDITING SERV.	4,500.00
PAYROLL SERVICES	2,965.25
TELEPHONE	1,131.06
PRINTING	1,675.92
POSTAGE	1,502.62
MICROFILM	715.57
CUSTODIAL SUPPLIES	5,666.89
LIBRARY SUPPLIES	10,214.63
AUTOMATION/PC TECH	
EQUIPMENT	
MISC.	513.27
BUILDING INS.	7,225.00
WORKSTUDY	12,157.42
CW MARS	45,484.00
TRUSTEES EXPENSES	-
PETTY CASH	202.50
TOTAL PAYMENTS	1,252,376.64

BOOK & MEDIA FUND		
RECEIPTS:		
LIBRARY FINES		32,561.90
FORBES INV. INCOME		32,000.04
C.A. CUTTER INV. INC.		33,000.00
NICHOLS FUND		24,801.04
N.O.W. INTEREST		
BOOKS PAID FOR		5,003.30
BOOKS SOLD		2,972.69
GIFTS		12,047.49
GIFTS (FRIENDS)		5,000.00
FEES		200.00
NON-BOOK ITEMS SOLD		1,891.07
PROCESSING FEES/SALES		853.30
GARVEY INCOME		10,000.00
TRANSFER OF FUNDS		9,000.00
MISCELLANEOUS		79.96
ARTWORK		25,000.00
CARD REPLACEMENT		1,216.20
TOTAL RECEIPTS		195,626.99
PAYMENTS:		
PURCHASE OF BOOKS		78,803.72
SUBS. AND MEMB.		41,991.00
SPOKEN WORD		11,359.72
MUSIC		5,539.11
VIDEOS		12,455.62
BINDING		
PROFESSIONAL SERVICES		1,791.22
E-BOOKS		
MISCELLANEOUS		174.64
ARTWORK		25,000.00
VIDEOGAMES		
TOTAL PAYMENTS		177,115.03