

Forbes Library Card Access Permission Form

Your library account is not transferable to any other person, including family members. This is to protect your account and to have clear accountability for items borrowed. In the case where an adult cardholder cannot come to the library on his or her own he or she may authorize someone else to borrow items on his/her card. If you wish a specific person to be allowed to use your Forbes Library card to borrow Forbes Library material, complete this form and return it to the library. Upon receipt, we will contact you to verify this arrangement. Thereafter the authorized person should bring in his/her own photo ID. This authorization will be in effect until you notify us to cancel it. All items borrowed during this time using your card will be your responsibility. This arrangement will be honored only at the Forbes Library and not necessarily at other CWMars member libraries.

I have read and agree to the conditions for this permission.

Signature of Cardholder _____ Date _____

Printed Name _____

Library Card Number _____

Address _____

Phone Number _____

Email _____

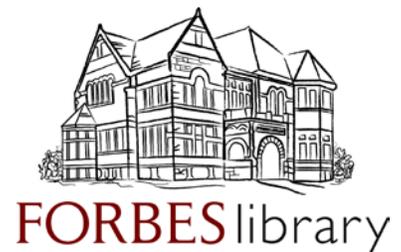
For Library Use:
Date Called _____
Staff Initials _____

Person to be authorized

Name _____

Address _____

Phone Number _____



Questions or concerns should be addressed to Lisa Downing, Assistant Director, 413-587-1017 or ldowning@forbeslibrary.org