

TRUSTEES OF FORBES LIBRARY
Special Meeting of November 10, 2016

Present: Mr. Carrier, Ms. Hess, Ms. Moulding, Ms. Reall, Ms. Sheirer, Mr. Twarog, Ms. Wight.

Director's Contract: Executive Session

At 3:44 PM, Mr. Twarog moved that the Trustees go into executive session to discuss strategy in preparation for negotiation with the candidate for Library Director because discussion in open session would compromise the library's negotiating position. Ms. Wight seconded the motion, which was passed unanimously, with Mr. Carrier, Ms. Hess, Ms. Moulding, Ms. Reall, Mr. Twarog, and Ms. Wight all voting in favor. The Trustees invited Ms. Moulding and Ms. Sheirer to remain as guests at the executive session. All others left the meeting at 3:44 PM. Mr. Carrier, Ms. Hess, Ms. Moulding, Ms. Reall, Ms. Sheirer, Mr. Twarog, and Ms. Wight were present during the executive session. No votes were taken during the executive session.

The Trustees discussed salary and the employment agreement. They agreed by consensus to offer a salary of \$80,000 with a 3-year contract and a 6-month probationary period. The Trustees discussed the employment agreement including the selection of library materials and written performance evaluation. Ms. Hess and Mr. Carrier will negotiate the contract with Ms. Downing.

The Trustees will discuss filling the Assistant Director's position at their regular monthly meeting next week.

At 3:55 PM, Mr. Twarog moved that the executive session be ended and the regular meeting reconvened. Ms. Reall seconded the motion, which was passed unanimously, with Mr. Carrier, Ms. Hess, Ms. Reall, Mr. Twarog, and Ms. Wight all voting in favor.