

TRUSTEES OF FORBES LIBRARY
Special Meeting of February 7, 2017
Executive Session

Present: Mr. Carrier, Ms. Downing, Ms. Hess, Ms. Sheirer, Mr. Twarog, and Ms. Wight.

Executive Session

At 4:08 PM, Mr. Twarog moved that the Trustees go into executive session to discuss strategy in preparation for negotiation with the candidate for Assistant Director and pending legal issues because discussion in open session would compromise the library's negotiating position. Ms. Wight seconded the motion, which was passed unanimously, with Mr. Carrier, Ms. Hess, Mr. Twarog, and Ms. Wight all voting in favor. The Trustees invited Ms. Downing and Ms. Sheirer to remain as guests at the executive session. Brian Tabor, Dylan Gaffney, Ralph Holley, Stephen Stover, Jason Petcen, Ralph Holley, and Susan Enz left the meeting at 4:08 PM. Mr. Carrier, Ms. Downing, Ms. Hess, Ms. Sheirer, Mr. Twarog, and Ms. Wight were present during the executive session. No votes were taken during the executive session.

Mr. Carrier asked Ms. Downing to point out the changes in the draft contract for Assistant Director/Patron Services Librarian. Ms. Downing said the contract calls for a probationary period of 12 months, followed by a two-year contract. Ms. Downing will provide Ms. Moss with a performance review by January 31, 2018. The Trustees discussed other provisions of the contract and asked Ms. Downing to update the contract as discussed.

The Trustees then discussed the pending legal issue with the city. An extension on the deadline for filing for summary judgement was granted by the court. The new deadline is March 31, which allows time for the parties to work together seriously on an agreement. Another extension is not likely to be granted. The next step will be to schedule a meeting with both parties and their attorneys.

Ms. McGowan and Ms. Moulding were paid for unused sick time upon their retirements as called for in their contracts. The city has always reimbursed Forbes for this expense, and Ms. Downing drafted a letter to Susan Wright requesting reimbursement. The Trustees reviewed the letter and suggested some changes in wording.

At 4:30 PM, Ms. Hess moved that the executive session be ended and the regular meeting reconvened. Ms. Wight seconded the motion, which was passed unanimously, with Mr. Carrier, Ms. Hess, Mr. Twarog, and Ms. Wight all voting in favor.