

**TRUSTEES OF FORBES LIBRARY**  
**Executive Session of February 22, 2017**

**Present:** Ms. Buckhout, Mr. Carrier, Ms. Downing, Ms. Hess, Ms. Moss, Ms. Sheirer, Mr. Twarog, Ms. Wight. **Absent:** Ms. Reall.

**Personnel & Legal Matter**

At 5:20 PM, Mr. Twarog moved that the Trustees go into executive session to discuss strategy in preparation for personnel negotiations because discussion in open session would compromise the library's negotiating position; and a legal matter because discussion in open session would be detrimental to the Trustees' litigating position. Ms. Wight seconded the motion, which was passed unanimously, with Mr. Carrier, Ms. Hess, Mr. Twarog, and Ms. Wight all voting in favor. The Trustees invited Ms. Buckhout, Ms. Downing, Ms. Moss, and Ms. Sheirer to remain as guests at the executive session. Ms. McCormick, Mr. Holley, and Mr. Petcen left the meeting at 5:20 PM. Ms. Buckhout, Mr. Carrier, Ms. Downing, Ms. Hess, Ms. Moss, Ms. Sheirer, Mr. Twarog, and Ms. Wight were present during the executive session. No votes were taken during the executive session.

**Legal Matter**

Mr. Carrier reported that City Solicitor Alan Seewald responded to the Trustees' proposal for an agreement with a counter proposal. While the city has conceded on a number of points, the two central issues of appropriations and repairs are still unresolved. The library's attorneys, Sandra and Eric Lucentini, asked Attorney Seewald to arrange for a joint meeting with the mayor and Trustees to discuss the city's counter proposal and remaining issues. Attorney Seewald said this was the city's last and best offer, and they want feedback on their counter proposal before meeting with the Trustees. Mr. Carrier, Ms. Downing, Ms. Moulding, and Ms. Moss will meet with Attorneys Sandra and Eric Lucentini tomorrow to get their opinion on how to proceed. If the city is unwilling to negotiate any further, then Forbes will file for Summary Judgment.

Ms. Moss left the meeting at 5:35 PM.

**Assistant Director Contract**

Ms. Downing distributed a revised version of the Assistant Director's contract. The main change is that Ms. Moss requested that the workweek be 35 hours instead of 37.5, with the salary being reduced accordingly. Ms. Downing and the Trustees agreed to this change. As stipulated, the reduced workweek will be reconsidered at the end of the fiscal year to make sure it is meeting the needs of the position.

At 5:43 PM, Ms. Hess moved that the executive session be ended and the regular meeting reconvened. Mr. Twarog seconded the motion, which was passed unanimously, with Mr. Carrier, Ms. Hess, Mr. Twarog, and Ms. Wight all voting in favor.