

**ANNUAL REPORT**

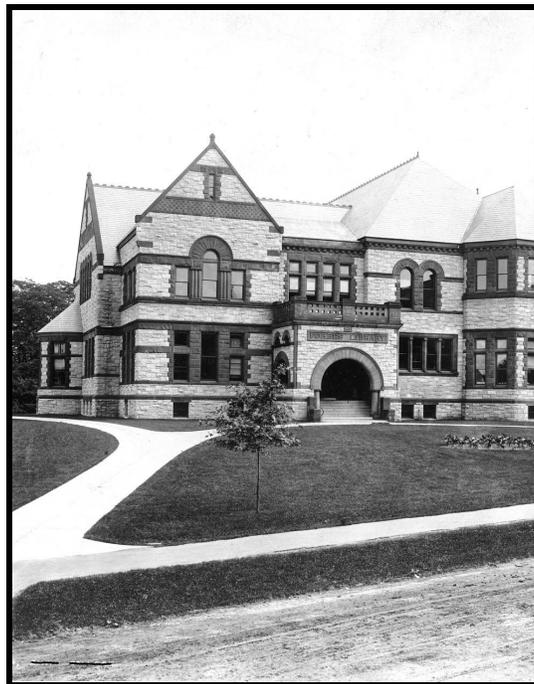
**OF THE**

**FORBES LIBRARY**

**NORTHAMPTON, MASSACHUSETTS**

**FOR THE**

**YEAR ENDING DECEMBER 31, 2017**



**This photograph shows one of the young pin oaks planted along the edge of the property in 1897. Most of the 13 trees planted at that time had become diseased and damaged and 8 were re-planted on November 18, 2017 with scarlet oaks.**

**The Board of Trustees and Its Officers  
December 31, 2017**

Russell W. Carrier, *President*  
Marjorie R. Hess, *Vice President*  
Joseph A. Twarog  
Elaine M. Reall  
Katy E. Wight

Cheri Buckhout, *Treasurer*  
Elizabeth Barone Scheirer, *Secretary*

**FORBES LIBRARY  
TRUSTEES BY APPOINTMENT OF THE PROBATE**

George W. Hubbard	Apr. 1881 - Apr. 1888
Oscar Edwards	Apr. 1881 - Oct. 1894
William M. Gaylord	Jun. 1881 - Oct. 1894

**TRUSTEES BY ELECTION**

George W. Hubbard	May 1884 – May 1887
Oscar Edwards	May 1884 – May 1886
William M. Gaylord	May 1888 – Oct. 1894
Christopher Clarke	May 1886 – May 1889
John L. Otis	May 1887 – May 1890
Oscar Edwards	May 1889 – May 1895
Arthur G. Hill	May 1890 – May 1893
George H. Ray	May 1893 – Nov. 1903
Arthur Watson	Dec. 1893 – Aug. 1922
James R. Trumbull	May 1895 – May 1898
Haynes H. Chilson	May 1898 – Dec. 1935
Samuel W. Lee	May 1905 – June 1924
Henry P. Field 1937	Dec. 1922 – Sept.
Anna Gertrude Brewster	Dec. 1924 – Dec. 1957
Homer C. Bliss	Jan. 1936 – Dec. 1939
Walter L. Stevens	Jan. 1938 – Dec. 1960
Frederick W. Plummer	Jan. 1940 – May 1945
John E. Boland	Jan. 1946 – Oct. 1950
Richard C. Garvey	Jan. 1952 – Dec. 1957
John M. Buteau	Jan. 1958 – Dec. 1971
John F. Murphy, Jr.	Jan. 1958 – Dec. 1977
Kenneth G. Olson	Jan. 1962 – Oct. 1963
Robert M. Moriarty	Jan. 1964 – Dec. 1981
Judith A. Hubley	Jan. 1972 – Dec. 1982
Katherine M. Finn	Jan. 1978 – Dec. 1984
Russell W. Carrier	Jan. 1982 –
Keirnan J. Murphy	Jan. 1984 – Dec. 1987
Janet M. Hemminger	Jan. 1984 – Dec. 1995

Patricia B. Keating	Jan. 1986 – Dec. 1995
David Shearer	Jan. 1986 – Dec. 1997
Stephen Callahan	Jan. 1988 – Dec. 2003
John Detmold	Jan. 1996 – Dec. 1999
Alison Lockwood	Jan. 1996 – Apr. 2004
Edward Shanahan	Jan. 1998 – Dec. 2001
Richard C. Garvey	Jan. 2000 – Apr. 2004
Mary J. Harding	Jan. 2002 – Dec. 2009
David Bloomberg	Jan. 2004 – Dec. 2006
Bonnie M. Burnham	Jan. 2005 – Dec. 2015
Peter N. Rowe	Jan. 2005 – Dec. 2015
Jesse M. Adams	Jan. 2008 – Dec 2011
Marjorie R. Hess	Jan. 2010 –
Joseph A. Twarog	Jan. 2012 –
Elaine M. Reall	Jan. 2016 –
Katy E. Wight	Jan. 2016 –

### SECRETARIES

Samuel W. Lee	1894-1905
Charles H. Chase	1905-1938
Walter E. Denny	1938-1939
Joseph Warner, Jr.	1939-1947
Dwight W. Lee	1947-1961
Lawrence E. Kelley	1962-1965
James K. McDonald	1966-1985
Norma Roche	1985-2004
Elizabeth Barone Sheirer	2005 -

### TREASURERS

Frederick A. Macomber	1894-1920
Ralph E. Boynton	1920-1922
Edwin K. Abbott	1922-1929
Robert J. Miller	1930-1965
Lawrence E. Kelley	1966-1984
Edward A. Morin	1980-2000
Scott Morin	2001-2016
Cheri Buckhout	2016-

### LIBRARY DIRECTORS

Charles A. Cutter	1894-1903
William P. Cutter	1904-1911
Joseph L. Harrison	1912-1950
Lawrence E. Wikander	1950-1968
Oliver R. Hayes	1968-1973
James F. Hazel	1974-1977

Stanley Greenberg	1977-1978
Blaise Bisailon	1979-2004
Janet Moulding	2004-2016
Lisa Downing	2017-

### **LIBRARY ASSISTANT DIRECTORS**

Janet Moulding	2000-2004
Lisa Downing	2004-2016
Molly Moss	2017-

### **STAFF**

#### FULL TIME

Lisa Downing	Director
Molly Moss	Assistant Director/ Patron Services Librarian
Jennie Lamour	Administrative Assistant
Paula Elliott	Head of Technical Services
Jillian Emmons	Information Services & InterLibrary Loan Library Associate
Faith Kaufmann	Head of Arts & Music/ Information Services Co-Coordinator
Sarah Johnson	Head of Children's & Young Adult Department
Alene Moroni	Head of Reference/ Information Services Co-Coordinator
Elizabeth Maguire	InterLibrary Loan Associate
Brian Tabor	Circulation Supervisor
Christopher Teghtsoonian	Circulation Library Associate
Katharine Janeczek	Children's & Young Adult Department Library Associate
Kathryn Mizula	Technical Services Library Associate
Dylan Gaffney	Information Services Library Associate
Jason Petcen	Facilities Manager
Frank Gessing	Custodian

#### PART TIME

Julie Bartlett Nelson	Archivist/Information Services Co-Coordinator
Heather Diaz	Information Services Librarian
Ryan Duffy	InterLibrary Loan/Technical Services Library Associate
Ralph Holley	Children's & Young Adult Department Library Associate
Benjamin Kalish	Information Services Librarian
Brian Marchese	Technical Services/Circulation Library Associate
Susan Schaeffer	Circulation Library Associate
Steven Stover	Circulation Library Associate
Mark Toczydlowski	Custodian

#### INTERMITTENT PART TIME

Elise Bernier Feeley	Local History Librarian
Grainne Buchanan	Children's & Young Adult Department Assistant
Anna Carlacci	Circulation Assistant
Alma Crisp	Circulation Assistant

Keith Farrell	Custodian
Beth Girshman	Information Services Librarian
Liza Graybill	Circulation Assistant
Sarah Hertel-Fernandez	Information Services/Children's Department Assistant
Ann Heston	Circulation Assistant
Ewan Hill	Children's & Young Adult Department Assistant
Dan Jarvis	Circulation/ Information Services Assistant
Sara Kanig	Children's & Young Adult Department Assistant
Matthew Laurin	Custodian
Stephanie Levine	Circulation Assistant
Emma Livernois	Children's & Young Adult Department Assistant
Erica Linderman	Information Services Assistant
Linda Matson	Information Services/Circulation Assistant
Jason Mazzotta	Circulation/ Information Services Assistant
Lindsey Musielak	Information Services Assistant
Rachael Naismith	Children's & Young Adult Department/Circulation Assistant
Christine Nolan	Circulation Assistant
Hillary Nolan	Circulation Assistant
Katherine Paglierani	Children's & Young Adult Department Assistant
Jill Palmer	Circulation Assistant
Barbara Pelland	Circulation Assistant
Jo Ann Petcen	Business Office Assistant
Tanya Ritchie	Information Services Assistant
Lisa Shea	Circulation Assistant
Callie Sieh	Children's & Young Adult Department Assistant
Pearl Silverman	Children's & Young Adult Department Assistant
Jane Sommer	Circulation Assistant
Maria Sperduti	Outreach Delivery Service Coordinator
Mallory Strider	Information Services Assistant
Joshua Vrysen	Information Services Assistant
Barbara Walz	Book Repair Assistant
Audris Wayton	Circulation Assistant

**FORBES LIBRARY**  
**2017 Annual Report**  
**Year Ending December 31, 2017**

Forbes Library exists to provide a wide range of information and materials to all of the people of Northampton and to encourage and support the civic, intellectual, and cultural pursuits of the community. Forbes Library encourages curiosity, free inquiry, and lifelong learning, and provides a friendly environment as a community meeting place.

*Forbes Library Strategic Plan 2019-2023*

This last year has proved a lively and productive one for Forbes Library--marked by an ambitious new strategic plan, enhanced collaboration with community organizations, ongoing reorganization of spaces and services for children and teens, and much more. The strategic planning process gave Forbes staff and community members an opportunity to reflect on both short-term and long-term aspirations and goals. What we heard most often was the need for more access to everything the library offers. The plan addresses the need for both physical access to the library building and expanded access to all types of resources for everyone in the community. It includes improving access to online resources as well as taking library services outside of the building to parts of the community where they are wanted and needed. The library aims to be a gathering space for our community to access each other's ideas and a place where information about vital services can be found.

Our Children's & Young Adult Department adopted the tagline, "A place for everyone, from day one," affirming our commitment to supporting the growth and development of our next generation and to providing library services that meet the needs of our diverse community through excellent collections, programs, and services. We have made community outreach a priority with a special emphasis on our partners in the Northampton public schools and now offer Teacher Cards that provide special borrowing privileges to all Northampton educators.

Forbes formed a new partnership with the Franklin Hampshire Career Center, whose Northampton office had been closed because of federal budget cuts. Career services are offered 15 hours a week at the library, including weekly workshops.

Forbes has worked closely with Smith College to strengthen our historic partnership. Forbes served as Smith's first library for 15 years before one was built on campus and continues to support student and faculty needs, especially during Smith College Neilson Library's construction.

Forbes Library is grateful to the City of Northampton for its continued support of the library. Special thanks go to Mayor Narkewicz, Chief Financial Officer Susan Wright, Central Services Director David Pomerantz, Energy Coordinator Chris Mason, City Electrician Jim Mailloux,

Public Works Director Donna LaScaleia, Highway Superintendent & Tree Warden Rich Parasiliti, Chief Information Officer Antonio Pagán, Police Officer Rebecca Mazuch, Fire Captain Andrew Pelis, Building Commissioner Louis Hasbrouck, City Planner Wayne Feiden, Senior Services Director Linda Desmond.

## **Budget**

- Operating Budget FY18 -- \$1,331,504
- Book & Media Budget FY18 --\$165,515
- City Appropriation FY18-- \$1,273,185
- City Contribution to employee health insurance \$185,752
- City Contribution for retiree pension \$207,000
- State Aid FY18-- \$40,584
- Clarke & Earle Income FY18-- \$15,869

The library's operating budget for fiscal year 2018 consisted of personnel costs of \$1,142,155, ordinary maintenance of \$189,349, and a materials budget of \$165,515 for a total of \$1,497,019. The library's budget included: 3.5% step raises for eligible employees; 1.5% COLA for all employees and a \$.50 raise per hour for our intermittent part-time employees. The endowment portfolio was valued at about \$4.9 million in June 2017.

The library's FY18 appropriation from the city was \$1,273,185, an increase of \$37,083 over FY17. State Aid and income from the Clarke & Earle and for Forbes Aid funds were relatively flat.

The Friends of Forbes provided \$45,000 in funding to supplement the library's budget.

## **Trustees**

At the January 2017 meeting of the trustees Mr. Carrier was re-elected President and Ms. Hess Vice-President. Ms. Sheirer was appointed Secretary. Ms. Buckhout was confirmed as Treasurer.

The trustees chose to give the Gertrude P. Smith award to Mikki Michon, who has recently retired as secretary to the board of Friends of Forbes Library, and Jarrett Krosoczka, local award-winning children's book author and illustrator, who painted the mural in the stairway to the Children's Department. The award ceremony was held on June 25.

In March 2016 the trustees had filed suit in Massachusetts Probate Court for clarification of the will of Judge Forbes after the Northampton City Solicitor issued the opinion that the city is the owner of Forbes Library property and entitled to make all decisions about the property. On June 29, 2017, the trustees and the city reached a binding agreement about their respective roles in

maintaining the library building, setting policies, and other areas of governance. See Appendix A for more detailed information about the settlement.

### **Staff**

On January 1, 2017 the trustees and library staff welcomed Lisa Downing as the new Director of Forbes Library. Ms. Downing had served as Assistant Director/Patron Services Librarian since 2004. The search for a successor to Ms. Downing concluded with the appointment of Molly Moss, formerly Head of Reference, who started as Assistant Director/Patron Services Librarian on February 13. Alene Moroni was hired as Head of Reference/Information Services Co-coordinator. A part-time reference librarian at Forbes for the previous two years, Ms. Moroni assumed her new duties on July 3, 2017. Heather Diaz was hired to replace Ms. Moroni.

In 2017 the officers of Forbes Library Employee Association (FLEA) were Jason Petcen, President; Dylan Gaffney, Vice President; Susan Schaeffer, Treasurer; and Kat Janeczek, Secretary. The trustees and administration concluded a new contract with the Association. A new one year contract was signed in July.



Forbes hosted the annual staff and volunteer picnic on September 7, 2017.

### Strategic Plan 2019-2023

Chaired by trustee Katy Wight, the library’s strategic planning committee followed a wide-ranging process that included public and stakeholder surveys, a community forum, individual and group consultations with trustees, library staff, city officials, and others. For a complete description of their information gathering, see Appendix A of the complete Strategic Plan on the Forbes website ([forbeslibrary.org/info/strategic-plan](http://forbeslibrary.org/info/strategic-plan)).

The Strategic Plan and the goals developed to implement it chart a course for Forbes in the immediate future. They emphasize access to library resources and programs for all ages, outreach, collaboration with local organizations, and public use of unique historical collections. Forbes has already started to realize goals articulated in this document.

#### List of Committee for Strategic Plan and their affiliations

Katy Wight, Chair	Trustee
Lisa Downing	Director
Molly Moss	Assistant Director
Dylan Gaffney, Secretary	Staff Member
David Lukens	Community Member
Summer Cable	Jackson Street PTO
Betty Sharpe	Historic Northampton
Wayne Feiden	City Planning
Nicole Sibley	Friends of Forbes
Janet Sponberg	Smith College Libraries
Al Williams	NCTV
Linda Desmond	Senior Center
Naila Moreira	Writer in Residence
Cheryl Zoll	Tapestry Health
Nancy Dubin	Community Member
Karissa Fabin	Northampton High School Librarian
Susan Kohler-Gray	Consultant

### Operations

Forbes Library continues to expand its collections and is even exploring more “things” to lend in addition to musical instruments, e-book readers, bicycle locks, etc. Unfortunately state budget

cutbacks will curtail access to some shared databases, but Forbes will still be able to offer a wide array of online research tools, e-books, downloadable audiobooks, and streaming films.

Children's and Young Adult book circulation increased by 2.5%, adult books increased by 3.5% and e-book circulation increased by 10% to an all-time high of 12,662 this year. Forbes Library bucked the trend in public libraries, which in general are seeing decreasing circulation.

In 2018 Forbes will give up internet service through CW MARS and partially transition to the city's broadband network. This change should provide faster internet service for the same cost.

Forbes and the Friends of Forbes implemented Little Green Light, a new database of donors that will facilitate gifts and targeted fundraising campaigns. The library participated in Valley Gives Day on May 2 and raised \$8,205 from 133 donors for library programming.

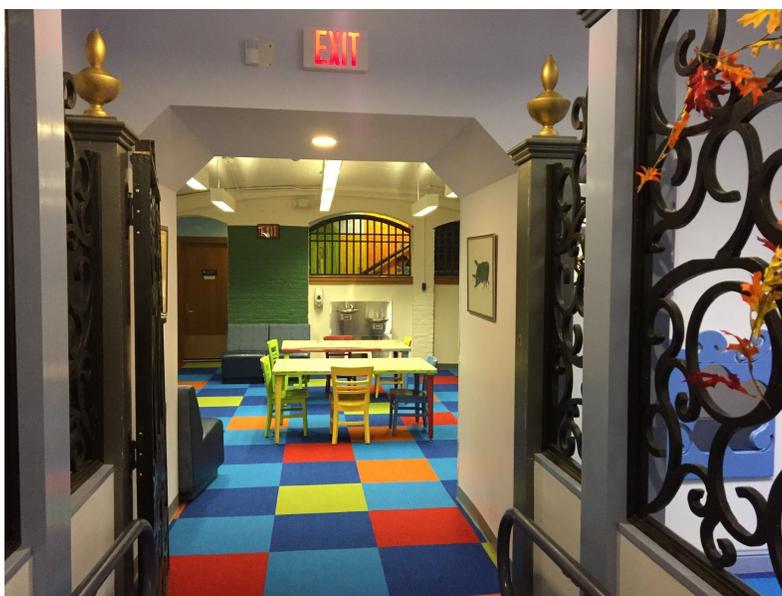
The trustees have authorized Forbes to become a station of the planned ValleyBike Share, which is launching early in 2018 in Northampton, Holyoke, Springfield, and South Hadley.

A weather station was installed on a lamppost in the parking lot on January 11th. It records precipitation, air temperature and winds and the data is being archived online. For 2017, the highest temperature recorded was 96.8 °F and the low was -6.2 °F. The high wind speed was 42.5 mph.

### **Renovations and Capital Improvements**

The city's Capital Improvement Plan includes all three of the library's requested projects: restoring library windows, a new climate control system for the Special Collections rooms and Coolidge Presidential Library and Museum, and an upgrade to the library's fire alarm system. The fire alarm system was completed in 2017. The HVAC work didn't actually start until this year, and the window bid process was unsuccessful and is going back out to bid next year.

The Children's & Young Adult Department was rearranged to provide more age-specific spaces for toddlers, elementary school-aged kids, and teens. The craft room was recarpeted and new technology and furniture were added. Further plans were devised to rearrange collections and add study tables and computers for school-aged children and young adults.



The Library continues to work on improvements to the main Circulation Desk, with the goals of installing a new information kiosk, book drops, and two self-checkout machines.

The city removed five large oaks in front of the library that the City Tree Warden had judged so diseased that they posed a safety hazard. The city also had diseased trees at the back of the library property removed and other trees pruned. On November 18, Forbes celebrated the planting of 8 scarlet oaks to replace the removed trees and bring the row back to the original 13 planted on the grounds in 1897.

A new handrail was added to the main staircase by John Carlo Woodworking with funding from generous donations. It makes the stairs more accessible and looks as though it has always been there.

### **Programming and Community Collaboration**

- All Hamptons Community Read: *Orange is the New Black*
- 3rd year of Modern Real and Surreal: Artists & Writers on the Modern Age literary series curated by Naila Moreira
- Two large outdoor concerts (and one indoor due to weather), musician-in-residence (Gray Divas)
- Film! Two outdoor movies, monthly Forbes Film club series, participation in Northampton Film Festival, continued host of the Resistance Film Series of the Northampton Committee to Stop the Wars
- Continuation of monthly Cookies with the Curator series
- Expansion of recurring offerings to include Mindful Art Journaling, Writing Your Life (memoir series), Zine Club and Far-Out Film Discussion
- Aldrich Accessibility Fund created for accessible programming and technology needs (paid for ASL interpreters at Modern Real event)
- New partnership with the Franklin Hampshire Career Center, including weekly Job Readiness workshops
- Several programs offered in partnership (Meadow City Conservation, Cinema Northampton, Historic Northampton, UMass, and more)
- A full and varied schedule of exhibits by local artists and groups in the Hosmer Gallery

This year we had over 12,000 participants at programs for adults. We are so grateful to the Friends of Forbes Library for their ongoing support of programming at Forbes Library. We were able to leverage the Friends gift of \$3,000 (\$6,000 total) as a donor incentive during Valley Gives Day in the Spring where we brought in an additional \$8,205 which we split with the Children's and Young Adult Department, allowing us to bring in additional music, film, and lectures.

In 2017 the Hamptons + Holyoke Read was *Orange is the New Black* by Piper Kerman. This time the annual community read was expanded to bring together the public libraries, Historic Northampton, and the Public History Department of the University of Massachusetts. Forbes Library and Historic Northampton each hosted one half of a multimedia traveling exhibition, *States of Incarceration*. Judge Michael Ryan gave a presentation on the history of incarceration in Northampton from 1654 to the present. Other programs included films, poetry readings, panel discussions, art and drama engaging with issues of incarceration in contemporary American society.



Naila Moreira returned for her third year as Writer-in-Residence, continuing the reading series *The Modern Real and Surreal*, which has brought to Forbes authors from genres ranging from science fiction, realistic novels, poetry, comics and graphic novels, and more. The Modern Real series this fall has been full to capacity each month! Susan Stinson, Writer-in-Residence emerita, continues to preside over the twice-weekly Writing Room. We will be starting a new search for our next Writer in Residence this spring.

Through our Strategic Planning process, including our community survey and conversations with stakeholders and patrons, we have a lot of information about the programs and events that our community is interested in, and we have built several of these ideas into the Strategic Plan, such as a historian-in-residence.

Patrons learn about our programs through a variety of means and we are always looking for ways to grow our audiences. We have begun sending out a “Weekly Events @ Forbes Library” email with programming highlights for all age groups that is expanding our reach.

Film programming at Forbes included the monthly Forbes Film Club, eight Children’s Department film screenings, the bi-weekly Resistance Film Series by the Northampton Committee to Stop the Wars, two outdoor screenings as part of the Cinema Northampton Free Summer Film series, sponsorship of the Northampton Film Festival and the new Far Out Film Club film discussion series. On June 7th, Forbes hosted a screening of Stan Sherer’s local history documentary *The Brush Shop* as part of a new series highlighting local filmmakers. On October 21st Forbes hosted “Home Movie Day” as part of a nation-wide event, which provided a chance

for the public to watch home movies together and find out how to best preserve the treasured memories captured by home movie makers.

The 2017 Musicians-in-Residence were the Gray Divas, Frances Blasque (ukulele) and Jeanette Muzima (guitar). They gave 4 concerts at Forbes, the first on May 24. In addition, Forbes hosted lawn concerts by The Alchemystics, Li'l Bee-Dee and the Do-Rites, and Zay-Tunes (indoors due to weather). On June 21, Forbes launched Make Music Day Northampton with community partners, joining an international community of local participatory music events on the summer solstice.

Thirty-four librarians attending the New England Regional Genealogy Conference visited Forbes on April 26 as part of a tour of local genealogical repositories. Julie Nelson and Elise Feeley gave the group an overview of the Forbes collections and research resources. Elise Feeley, Julie Nelson, and Brian Tabor attended the full 3-day conference.

In September, Forbes began hosting a satellite location of the Franklin/Hampshire Career Center, whose Northampton office had been closed because of budget cuts. The Career Center staff regularly meets with clients in the Library and offers weekly classes.

Forbes has worked closely with Smith College Library and its director Susan Fliss to assess the impact on Forbes of the Smith College Neilson Library's construction. In anticipation of more college student use of Forbes, Ms. Fliss has arranged for more work-study students, with a reduction of cost to Forbes.

Ms. Nelson, Mr. Tabor and Ms. Feeley gave an introduction to family research at the Northampton Senior Center in October. This may be the first in a series of programs planned in conjunction with the Senior Center.

On May 6 Forbes had its largest contingent ever, 19 people, marching in the city's Pride March.

On August 21 Forbes welcomed over 250 people to view the partial eclipse. They shared eclipse glasses and pinhole cameras. Forbes partnered with the DPW to send used eclipse glasses to Astronomers without Borders.

We paired our summer reading kick-off party with our 2nd Annual Book Sale and an Awareness Fair, where 15 area



non-profits provided information and solicited volunteers and members. Children enjoyed a temporary tattoo parlor, face painting, and balloon animals at the event.

The Children's & YA Department offered 70 programs during the summer, including special events by Forest Park Zoo on the Go, Arthur Evan's Makerspace, Circus Minimus, and Jungle Jim.

The Children's & Young Adult Department conducted outreach on 14 different occasions, including at school fairs, celebrations, private schools, and in Teacher's Lounges to promote Teacher Card Signups and the services and programs available at the library.

The annual Food for Fines at Forbes sent 815 pounds of food and personal care items to the Northampton Survival Center.

The Outreach Delivery Service was serving 86 patrons by the end of year through the dedicated efforts of nearly 30 volunteers. This year the program not only grew in numbers but also in its response to serving patrons with memory loss, and through a new orientation training with Reference Librarians for all volunteers.

### **Grants and Awards**

Forbes Library was selected by the Massachusetts Library system for its WOMM (Word of Mouth Marketing) initiative. The Library chose to focus on promoting the Children's Department's services, resources and programs.

Dylan Gaffney of the library staff was awarded a very competitive grant for Community Webs, a 2-year Institute of Museum and Library Services (IMLS) funded initiative to create a Web archive documenting the digital record of the community. Forbes Library will receive the equivalent of \$25,000 in web archiving services to build a digital archive of local history. The grant also includes support for Mr. Gaffney to attend training, cohort meetings, conferences, and professional development.

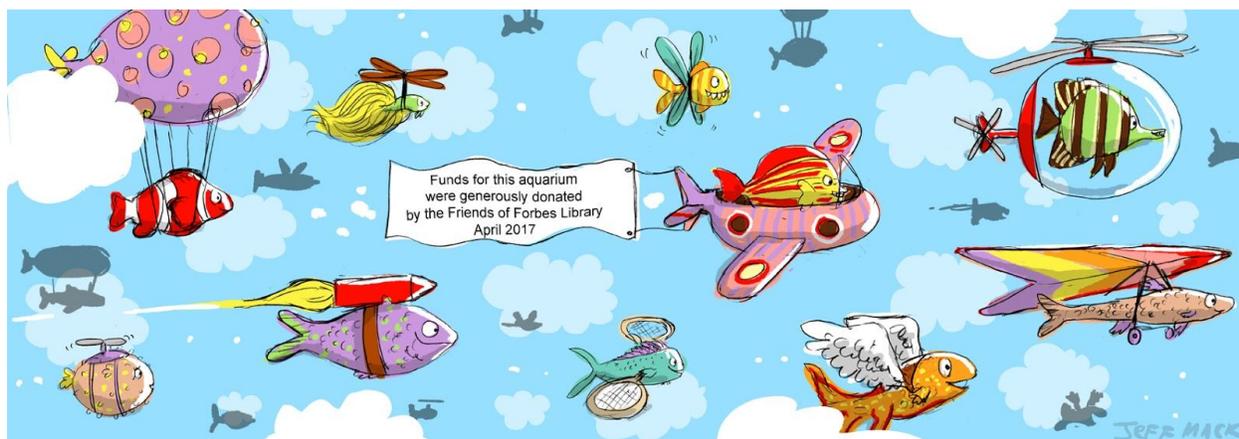
In March, Forbes was the first public library to be invited to be guest bloggers on the Instagram account of the American Society of Archivists.

The Aldrich Accessibility Fund was established with a \$25,000 donation to the library in memory of Michelle Aldrich. It provides funding to fulfill accommodation requests and offer programs, services and collections.

### **Anna Gertrude Brewster Children's Room**

Ongoing efforts to reach out to highlight the resources and programs of the Children's and Young Adult Department have been a noticeable success. Collaboration with local children's authors

and illustrators has increased. Spaces have been re-envisioned, and teen areas are now separated from areas for younger children. Even Paco, the resident pacu fish who has lived in the Children's Department for 30 years, has a new aquarium to call home, complete with an art backdrop designed by local author/illustrator Jeff Mack. Outdated and visually unattractive items in the collection have been withdrawn.



To help Northampton educators use the collection in their classrooms, the Library has established Teacher Cards, with special borrowing privileges, such as fine-free borrowing and five-week loan periods.

### **Calvin Coolidge Presidential Library and Museum**

The Strategic Plan proposes highlighting the Forbes historical collections, and the Calvin Coolidge Presidential Library and Museum stands out as a premier historical resource. Forbes Library is the only public library in the United States that houses a presidential library and President Coolidge had a long history with Forbes Library. He proudly carried his library card and utilized the law book collection of the library's benefactor, Judge Forbes. In recognition of its importance, the trustees have formed a new ad-hoc committee, chaired by Trustee President Russell Carrier, to create a new mission in line with the Strategic Plan and to explore the structure and function of the presidential library and museum advisory committee.

Archivist, Julie Bartlett Nelson wrote a script for a 4-minute introductory video about the Calvin Coolidge Presidential Library and Museum, and the video was produced by Jason



Mazzotta, who has been the creative mastermind behind most of the Forbes videos. The video was viewed over 200 times the first year.

Dr. George Snook, the chair of the Coolidge Advisory Committee for over 20 years, passed away in November. He had a love of local history and Calvin Coolidge. To honor his memory, new tables for researchers are being designed for the Hampshire Room.

### **Special Collections**

In 2017 an AP history class from Easthampton High School which has worked with Ms. Feeley for about 15 years put together an impressive video that drew largely from the Forbes local history collection. This video included letters from local World War I soldiers as well as photos in Forbes.

The oil painting, “Summer Evening-Hadley Street” by Elbridge Kingsley in the Reading Room was cleaned and the frame repaired by Williamstown Art Conservation Center.

R. Bruce Carroll of Amherst, MA donated an oil painting by Elbridge Kingsley titled *New England Elms*. It is a lovely addition to the fine art collection.

Dr. Jeffrey Gutterman donated a large collection of 19th- and 20th-century Northampton-area postcards and trade cards collected by Gregory Wilson.

### **Friends of Forbes Library**

The Friends of Forbes officers for 2017 were Martha McCormick, President; Serena Smith, Vice-President; Scott Monroe, Treasurer; and Mary Fagan, Secretary.

The Friends have donated over \$45,000 to Forbes Library this year. They support the Book & Media budget, staff development, building enhancements, programming, Outreach Delivery Service, community engagement and so much more. The library could not provide the present level of service and impact without their support.

These funds have come from many sources. Some of the fundraising efforts this year included: Their annual wine tasting on Friday, September 22, featuring a wide range of wines and delicious food and music, broke their record with a total net income of almost \$7,000. The Friends held their 24th annual garden tour on Saturday, June 10 and raised a record amount through their hard work, netting over \$10,000. The Florence Bank Community Grant Award provided us with a check for \$2,503. The membership dues this year of \$15,700 were the largest portion of the Friends’ income.

## **Gifts**

We are very grateful to the following donors for their contributions to Forbes Library this year. Forbes Library has an important educational and life enriching role in the lives of our community members and it is only with your support that we are able to fulfill our mission.

### **Aldrich Accessibility Fund**

The library established this fund through the generosity of a gift by Mark Aldrich in memory of his wife Michelle.

### **Book & Media Fund**

Lisa Baskin

Allan Baustin

Julia Blake in memory of Kathy Coughlin--Italy books

Nancy & Scott Bradbury

Barton Byg

Amber Craig

Colleen Currie

Kevin and Sallie Deans Lake Charitable Fund

John & Connie Degnan

Edmund P. DeLaCour

Janet & Joseph Dibrindisi

James Drisko

Roy Faudree

Barbara Fingold in memory of Kathy Coughlin

Garden Club of Amherst

Alexander George

Tzivia Gover

Edna Greene

Gary & Michelle Hallgren in memory of Kathy Coughlin

Christine Hannon

Jillian and Peter Hensley

Melvin Hershkowitz

Jonathan Hogan

Lynda Kamik

Robert & Janice Keefe

Martin Konowwitch

Ellen Koteen

Donna Larson

Jana Lembke

Claudia Levin  
Barbara Morrell in memory of Kathy Coughlin  
Joanna Napolitano  
Karen Novak in memory of Kathy Coughlin  
Paula Olson in memory of Kathy Coughlin  
David Raker  
Andrea Reber  
Dr. Allison Ryan in memory of Kathy Coughlin  
Reina Schratte  
Jacqueline Scott  
Katherine Sheffield in memory of Kathy Coughlin  
Alfred & Mary Siano  
Nicole Sibley  
Jane Stein in memory of Kathy Coughlin  
Stewart Smith  
Gerrit Stover  
Elizabeth Suozzo  
Frances Van Treese in memory of Kathy Coughlin  
Esther S. White  
Martin Wohl

#### **H. Clifton Kellogg II Memorial Fund**

Norma Kellogg, in memory of her husband Roger Kellogg

#### **Lyman Special Collection Fund**

Jeffrey and Maureen Barron  
Julie Bartlett Nelson  
Joseph & Barbara Beatty  
Elise Bernier-Feeley  
Blaise & Linda Bisailon  
Dale Cohodes  
Bernard Fine  
John & Gail Gaustad  
Alexander George  
Ronald & Angeline Greenwood  
Nicolas & Janet Gross  
Jeffrey Gutterman  
Mary Harding  
Melvin Hershkowitz  
Katherine Hicks

Marilyn G. Hurley  
Monika Johnston  
Susan and Daniel Mitrano  
Richard & Janet Moulding  
Michael & Judith Ryan  
Therese & Richard Steinken  
Ellen Tofferi  
Roger Vaughan

**MacFarlane Fund**

Marcia E. Burick  
John & Gail Gaustad  
Norbert Goldfield  
Anne S. Lombard  
Peter Rowe  
David & Alice Shearer  
Harris and Eliza Kempner Fund

**Morin Fund**

Mark Aldrich  
Elizabeth & Thomas Caine  
Phyllis Cove  
Colleen Currie  
Hilary K. Detmold  
Alexander George  
Edna Greene  
Christine Hannon  
Robert & Janice Keefe  
Ellen Koteen  
Alexandra Maggioni in memory of Gerri Perez  
Margaret McClamroch  
Scott A. Morin In honor of Janet Moulding  
Ronald & Patricia Murphy  
Peter & Hedy Rose  
Neal & Dana Salisbury  
Eric Sanders  
Lee A. Spector

**Outreach Fund**

Anonymous

**Programming Fund**

Casey Accardi

Brian Adams

Carolyn Anderson

Nick & Kyla Ang

Anonymous

Elizabeth B. Armstrong

Kristen Atwood

Ruth Banta

Lisa Baskin

Elizabeth Bedell

Marguerite Bedell

David Bliss

Cathie Brown

Danielle Brown

Morgan Brown

Mary Ellen Bruce

Mark Brumberg

Marcia E. Burick

John & Lale Burk

Rebecca Busansky

Janet & Booker Bush

Ellen P. Cain

Russell Carrier

Hilary Caws-Elwitt

Anne Cernak

Adam Cohen

Community Foundation of Western Mass.

Carla Cooke

William C. & Margo Cooley

Kay Cowperthwait

Carolyn Cushing

Kendra Dahlquist

Carole DeSanti

Janet & Joseph Dibrindisi

Lisa Downing

Candace Drimmer

James Drisko  
Christine & Jeff Duckworth  
Kate Faulkner  
Jenny Ferreira  
Lawrence & Ronnie Field  
Maureen Flannery  
Herman Fong  
John & Gail Gaustad  
Joanne Gold  
Hannia Gonzalez  
Tzivia Gover  
Suzy Groden  
Margaret Groesbeck  
Deborah & Matt Haas  
Johanna Halbeisen  
Rachel Hannah  
Stephen B. Hathway  
James & Portia Henle  
Marjorie R. Hess  
Kelley Hopkins  
Elizabeth Horn  
James E. Humphreys  
Joanna James  
Elizabeth Jones  
Margo Jones  
Judith Markland  
Ben Kalish  
Alla Katsnelson  
Deborah Koch  
Kaitlyn Rose Konzen  
Lisa Levheim  
Claire E Lobdell  
Madeleine Lombard  
Patricia Loomis  
Louise Lopman  
Ina Luadtke  
Margaret Lucey  
Joellen Mackenzie  
Maya MacLachlan

Charles & Elizabeth Maguire  
Flora & Sanat Majumder  
Daniel Manseau  
Jason Mazzotta  
Mark & Martha McCormick  
Nancy McEwen  
Ellen Meeropol  
Kate Miller  
Robert Moore  
Molly Moss  
Richard & Janet Moulding  
Catherine Obbard  
Marie Panik  
Joe Pater  
Sally D. Popper  
Alicia Ralph  
Elaine Reall  
Chris Ridout  
Susan Carol Rogers  
Kathryn Rother  
Karen Saakvitne  
Lauret Savoy  
Maxine Schmidt  
Elizabeth Schoenfeld  
Jacqueline Scott  
Janet & William Sharp  
Nicole Sibley  
Serah Sibley  
Jean Simmons  
Harriet Smith  
Suzanne Smith  
Ruth Solie  
Susan Spencer  
Karen S. Spindel  
Barry E. Steeves  
Christopher Stetson  
Susan Stinson  
Maurica Thomas  
Todd Trebour

Naomi E. Tropp  
Joseph Twarog  
Sky Vanderlinde  
James Vaughn  
Daisy von Furth  
Doreen Weinberger  
Carol L. Werba  
David & Pamela Wicinas  
Kathleen Wight  
Mo & Cher Willems  
Megan Wolf  
Kim Wolfson  
Virginia & Thomas Wooster  
Katherine Wyatt

**Staff Development Fund**

Mary Harding

**STATISTICS**

**July 1, 2016 through June 30, 2017**

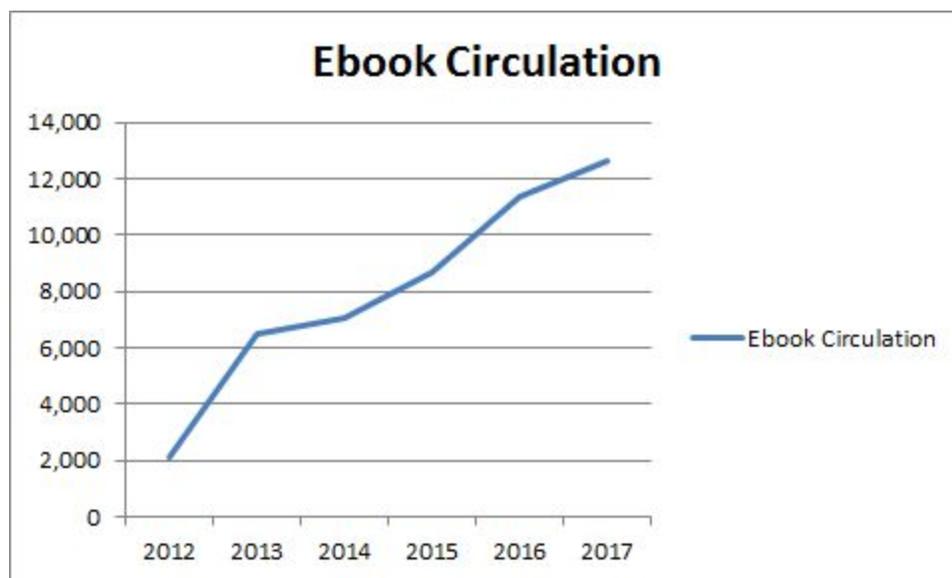
**FY17 ARIS SUMMARY**

Our collection size (total holdings) has decreased over the last year. We are continuing to purchase material, but are also continuing to manage the collections, particularly the adult nonfiction and children's, including VHS tapes. Reducing the collection size by removing unused and unattractive items not only increases browsing and circulation, it also reduces our CW MARS assessment which is partly based on circulation and holdings. Overall our print holdings decreased by 3.8%

The MBLC has recently begun asking about use of electronic collections (aka databases). It is hard to get a baseline on this number because the definitions keep changing, but there were about 62,000 searches performed - most of those on the databases we purchase locally (Ancestry, Newsbank for Daily Hampshire Gazette, Mango Languages, Tumble Books, etc). This was down from 70,000 last year. We did see a large increase in the use of downloadable video, with the purchase of the Kanopy database this past spring.

Children's book circulation increased by 2.5% and adult book circulation increased by 3.5% this year. This is not as large an increase as last year. The trend in public libraries is decreasing circulation, so we are quite happy to be bucking that trend.

E-book circulation continues to increase, this year up 10% to an all-time high of 12,662.



Audio circulation (CDs and audiobooks) continues to decrease, this year by approximately 6%, which reflects people's listening habits. Downloadable audio increased by 14% from 7,874 last year to 9,185 this year.

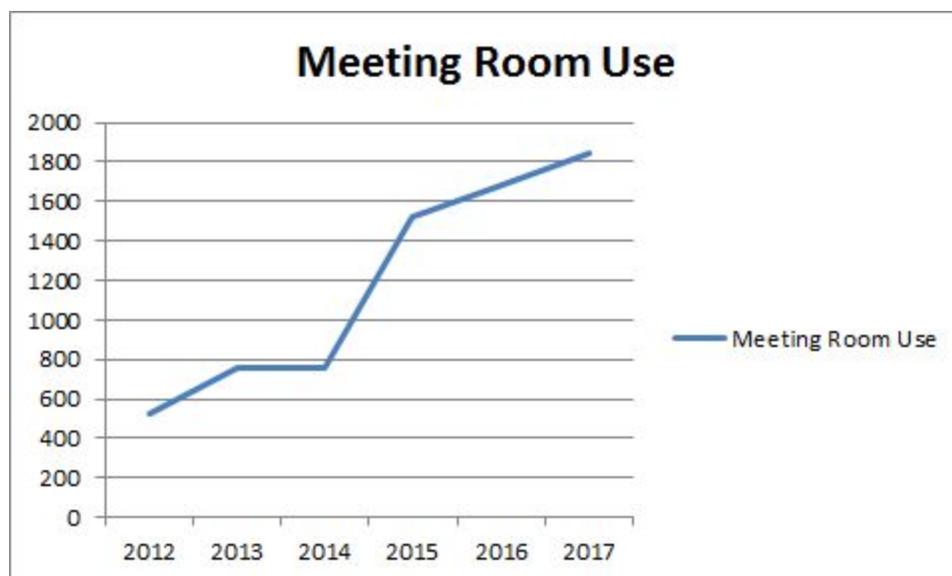
DVD circulation decreased by 4% this year to 95,786. We had 2,705 views of Kanopy, in April-June alone.

Overall there was a 0.6% increase in circulation, but a 3% increase in print circulation.

ILL decreased slightly this year after an increase last year, and leveled off the past couple of years with a 0.6% decrease in materials received and a 4.6% decrease in materials loaned to other libraries. This is due in part to changes in our age holds protections to increase the availability of new materials to Forbes patrons.

Our on-site loans to people from other communities increased 0.8% to 100,510 – representing 27% of our circulation, which was same as last year.

Attendance in the library was down 5% to 223,948 or 100 people for every open hour last year. Our meeting rooms were used 1,841 times last year by various groups and organizations, an increase of 8.5%. We are increasingly scheduling groups to meet in other library spaces, such as the gallery table and mezzanine tables since our rooms are so well used.



Reference transactions were increased slightly by 1.3%. This number is calculated based on a week-long sample taken quarterly so the accuracy of the number varies.

Adult programming attendance was down 13.6% this year to 9,754. This was in part due to the transition of the adult programming responsibilities.

Our registered borrowers were up 5% to 17,160. This is partially due to the new procedures regarding replacement library cards.

Wireless sessions were nearly the same as last year or 8 sessions each open hour along with 525 people using our computers each week.

We had mostly level staffing and hours.

### **Holdings – 286,840**

Books – 142,156

Periodicals & Newspapers – 2,478

Audio media – 11,767

Videos – 15,671

E-books (through OPAC) – 77,572

Downloadable Audio (through OPAC) – 15,999

Downloadable Video (through OPAC) – 17,813

Microfilm – 2,565

Miscellaneous – 607

Materials in Electronic Format – 212

Number of Databases – 16

Print and Electronic Serials Subscriptions –311

**Circulation – 370,692**

Books – 200,727

Periodicals & Newspapers – 11,681

Audio media – 38,478

Downloadable Audio – 9,185

Videos – 95,786

Downloadable Video – 216

E-books (through OPAC) – 12,662

Materials in Electronic Format – 536

Miscellaneous – 1,421

**Interlibrary Loan**

ILL received from other libraries – 38,465

ILL provided to other libraries – 29,297

**Services**

Hours library open – 2,244

Number of Sundays open – 0

Attendance in library – 223,948

Number of reference transactions – 55,744

Number of children's programs held – 305

Attendance at children's programs – 4,495

Number of YA programs held – 25

Attendance at YA programs – 139

Number of adult programs held -- 640

Attendance at adult programs – 9,754

Number of volunteers – 179

Number of registered borrowers – 17,160 (Does not include Florence residents with Forbes cards)

Number of public computers – 25

Number of users of public computers during typical week – 525

Number of times meeting rooms used by public – 1,841

<b>TREASURER'S REPORT FY17</b>	
<b>AID FUND</b>	
<b>RECEIPTS</b>	
CITY APPROPRIATION	1,187,959
CLARKE FUND	7,700
EARLE FUND	7,700
FORBES AID FUND	10,788
STATE AID	39,046
CITY APPROPRIATION: CW MARS	48,000
MISCELLANEOUS	468
<b>TOTAL RECEIPTS</b>	<b>1,301,661</b>
<b>PAYMENTS</b>	
EMPLOYEES WAGES	1,094,702
WORKER'S COMP.	6,092
UNEMPLOYMENT INS.	4,035
E.A.P.	800
ELECTRICITY	45,989
HEATING GAS	12,596
WATER/SEWER	9,058
LABOR & REPAIRS	10,001
SERVICE CONTRACTS	6,722
REFUSE COLLECTION	1,989
AUDITING SERV.	3,000
PAYROLL SERVICES	4,575
TELEPHONE	468
PRINTING	1,614
POSTAGE	1,457
CUSTODIAL SUPPLIES	10,102
LIBRARY SUPPLIES	12,883
MISC.	829
BUILDING INS.	10,468
WORKSTUDY	13,250
CW MARS	48,000
PETTY CASH	99
MICROFILM	679
<b>TOTAL PAYMENTS</b>	<b>1,299,408</b>

<b>BOOK &amp; MEDIA FUND</b>	
<b>RECEIPTS</b>	
LIBRARY FINES	28,816
FORBES INV. INCOME	32,000
C.A. CUTTER INV. INC.	33,000
NICHOLS FUND	24,800
MORIN FUND	5,629
BOOKS PAID FOR	4,955
BOOKS SOLD	4,965
GIFTS	7,112
GIFTS (FRIENDS)	5,000
FEEES	240
NON -BOOK ITEMS SOLD	312
PROCESSING FEES/SALES	518
GARVEY INCOME	10,000
MISCELLANEOUS	345
DOLAND FUND	1,500
CARD REPLACEMENT	499
<b>TOTAL RECEIPTS</b>	<b>159,691</b>
<b>PAYMENTS</b>	
PURCHASE OF BOOKS	87,765
SUBS. AND MEMB.	24,851
SPOKEN WORD	6,689
MUSIC	6,786
VIDEOS	14,973
E-BOOKS	4,800
DATABASES	13,603
MISCELLANEOUS	175
<b>TOTAL PAYMENTS</b>	<b>159,642</b>

## APPENDIX A

### AGREEMENT FOR JUDGMENT

This Agreement for Judgment is entered into by and between the City of Northampton, a municipal corporation organized under the laws of Massachusetts with offices located at 210 Main Street, Northampton (the “City”) and the Trustees of the Forbes Library, a duly organized Massachusetts public charitable corporation with offices at 20 West Street, Northampton, Massachusetts (the “Trustees” or the “Library”).

**WHEREAS**, the 1876 Will of Charles Edward Forbes (the “Will”) left a bequest for the purpose of acquiring land, constructing or purchasing a building, and procuring materials for a free library open to the public in Northampton; and,

**WHEREAS**, Paragraph 9 of the Will (the so-called rest and residue clause) left all property not specifically bequeathed in the preceding paragraphs to Samuel T. Spalding and George W. Hubbard, as trustees, and to their successor trustees in perpetuity, with a direction to establish a fund “for the purchase of a site and the erection of a building . . . for the accommodation of a Public Library, and for the purchase of books, &c., to be placed there for the use of the Inhabitants of said town of Northampton and their successors forever,” to be divided into a \$50,000 Building Fund, a \$20,000 Aid Fund, the income from which was to be used “in aid of the town in the payment” of the Library’s employees and “other necessary expenses”; and a \$150,000 Book Fund; and,

**WHEREAS**, the Will created a public charitable trust by which the Trustees hold legal title to the property in trust for the benefit of the inhabitants of Northampton; and,

**WHEREAS**, Judge Forbes’ bequest for the benefit of Northampton’s inhabitants was made on the condition that the town by vote accept the bequest within three years after probate, and on the further condition that, by a legally binding vote, the town’s inhabitants in their corporate capacity as a town obligate themselves and their successors (1) to pay all expenses necessarily incurred in the management and administration of the Library over and above the income derived from the Aid Fund, (2) to keep the Library building in repair, and to rebuild it in the event of its destruction by fire or other casualty, and (3) to erect or provide such other buildings as might become necessary in consequence of the enlargement of the Library; and

**WHEREAS**, the Will recommended that legislation be procured from the Commonwealth of Massachusetts incorporating the Library, and giving to the town in its corporate capacity the power and authority, by town meeting vote, to adopt and execute the provisions of the Will and “to perform all the conditions and to assume all the obligations therein mentioned, and to be forever bound to the performance thereof”; and

**WHEREAS**, in accordance with the said recommendation, St. 1881, c. 232, styled “An Act to Authorize the Town of Northampton to Adopt and Execute the Provisions of the Will of Charles E. Forbes,” was passed in the Legislature to take effect upon a town vote to accept and implement the Will; and

**WHEREAS**, on May 31, 1881, a special town meeting was held during which the inhabitants of Northampton voted to accept and implement the Will; and,

**WHEREAS**, the Will provides that real estate purchases under the Will are to be conveyed to the Trustees in fee simple, and further provides that all of the Library's "estate real, personal and mixed, of whatever description or wherever situate" is to be held by the Trustees, who are to hold the property in trust "forever, upon the trusts and for the uses and purposes" set forth in the Will; and

**WHEREAS**, issues have periodically arisen between the City and the Trustees regarding the manner in which the appropriation and repair obligations should be carried out, and regarding whether the Trustees are subject to certain open government laws; and,

**WHEREAS**, the City and the Trustees wish to amicably resolve those differences, fully and finally, and memorialize their agreement.

**NOW, THEREFORE**, for good and valuable consideration, each to the other, the receipt and adequacy of which are hereby acknowledged, the City and the Trustees agree as follows:

1. The Trustees are the publicly elected trustees of a public charitable trust whose duties are primarily the oversight of a public institution known as the Forbes Library.
2. The Library is neither an agency nor a department of the City. Although the Library is not within government it is a public institution operated for the benefit of the inhabitants of Northampton. The Trustees are solely responsible for, inter alia, establishing Library policies, hiring and managing employees, and developing and maintaining the Library's collections.
3. The Trustees, officers and employees of the Library are not employees of the City. The Trustees are and shall be solely responsible for independently negotiating with collective bargaining units of which Library employees are members, including for benefits to Library employees. Notwithstanding the foregoing, to the extent permissible by law, including without limitation M.G.L. c. 32 and c. 32B as they may be amended from time to time, Library employees shall be eligible for inclusion in the City's group insurance and retirement benefits on such terms as provided by law.
4. In accordance with the Will, the Trustees hold legal title to the real, personal and mixed property of the Library in a public charitable trust for the benefit of the inhabitants of Northampton. The Trustees may not convey any interest in or use the real estate held in trust for any purpose inconsistent with the Will or with the Trustees' fiduciary responsibilities under Massachusetts law.
5. In each fiscal year, the Trustees shall in the first instance use any income from the Aid Fund, based upon a total return on investment model, to pay the expenses necessarily incurred in the operation of the Library. Upon the exhaustion of such Aid

Fund income for that fiscal year, the City has the obligation to appropriate funds sufficient to pay expenses necessarily incurred in the operation of the Library.

6. It is understood that the City is solely responsible for determining the procedures it uses when appropriating funds for City agencies, which procedures are currently set forth in Article 7 of the Charter of the City of Northampton, St. 2012, c. 277. It is further understood that the City may use the said procedures when appropriating funds for the Library, provided that nothing in the said process shall be construed to render the Library a department or agency of the City, or to otherwise conflict with or derogate from any other provision in this Agreement.
7. With respect to the City's obligation to keep the Library in repair:
  - a. In all matters relating to keeping the Library in repair and implicating the expenditure of public funds in any amount, including but not limited to heating and cooling, plumbing, electrical plant, security, fire detection/protection, and construction operations, the Library shall avail itself of the resources of the City's Central Services Department or any municipal entity that may succeed or replace the Central Services Department. Nothing in this section shall be construed to require the Library to contact Central Services for maintenance items that may be properly handled by custodial staff employed by the Library. Nothing in this subsection shall be construed to limit or derogate from the terms of subsection 7 (c), below.
  - b. In any project at the Library involving construction, renovation or repair and where municipal, state, or federal funding is applied, the City and the Trustees shall actively collaborate in and shall endeavor to reach agreement upon all material aspects of the said project. For purpose of non-exhaustive illustration, such collaboration shall extend to all matters of design, the issuance of requests for proposals and bid documents, and consideration and final selection of architects, construction firms, contractors, subcontractors, and clerk of the works. It is the intent of the City and the Trustees that their respective objectives and concerns, including the City's prerogatives with respect to the appropriations process and its repair obligation under the Will, and the Trustees' fiduciary obligations with respect to the preservation of the Library building, shall be taken into account in a spirit of collaboration and partnership.
  - c. With respect to the Trustees' use of private funds for repairs, alterations, or changes in operations that may reasonably be expected to materially increase the City's appropriation or repair burden, the Trustees shall take no action without first consulting with the City and obtaining the City's written consent to such action, such consent not to be unreasonably withheld.

8. Recognizing the Trustees' important role in administering public funding allocated by the City, and the need for transparency in doing so, the City and the Trustees hereby agree that:
  - a. All meetings of the Trustees, any subcommittee of the Trustees, and any other multiple-member body established by or through the Trustees, shall strictly conform to the provisions of the Open Meeting Law, M.G.L. c. 30A, § 18, as it may be amended from time to time, or any successor open meeting statute.
  - b. In accordance with the terms of the Will, the Trustees shall ensure that all books and records of the Library shall be open for inspection by the inhabitants of Northampton during regular business hours.
  - c. Whenever contracting for supplies, services or real property to be paid for using municipal, state or federal funds in any amount, the Library shall strictly comply with all procurement procedures applicable to Massachusetts municipal governmental bodies, as set forth in M.G.L. c. 30B, or any successor procurement statute.
  - d. Whenever contracting for design and/or construction services using municipal, state or federal funds in any amount, the Library shall strictly comply with all procurement procedures applicable to Massachusetts municipal governmental bodies, as set forth in the Construction Bid Law, M.G.L. c. 149, § 44A, et seq., as it may be amended from time to time, or to any successor construction bid statute.
  - e. Whenever contracting for any activity that would constitute a "public work" within the meaning of the Massachusetts Prevailing Wage Law, M.G.L. c. 149, §§ 26-27, using municipal, state or federal funds in any amount, the Library shall strictly comply with the requirements of the said law, as it may be amended from time to time, or to any successor prevailing wage law.
  - f. Inasmuch as the Library is not an agency of the City, the Trustees shall hold the City harmless, and the City expressly disclaims any liability, for any action taken by any state agency arising from a failure of the Trustees, of any multiple-member body created by the Trustees, or of any employee of the Library to adhere to the open government statutes set forth in subsections (a) through (e), inclusive, or to the Public Records Law, M.G.L. c. 4, § 7(26) and M.G.L. c. 66, § 10, as such provisions may be amended from time to time.
9. This Agreement shall be filed with the Hampshire Probate and Family Court in settlement of the above-referenced action, and may not be amended or modified except in a writing signed by all of the parties and so-ordered by the Court.

Executed on this 8 day of June, 2017.

**CITY OF NORTHAMPTON**



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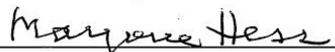
**Mayor David J. Narkewicz**

**THE TRUSTEES OF THE FORBES LIBRARY**



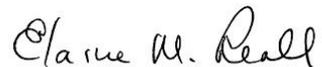
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**Russell Carrier, President**



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**Marjorie Hess, Vice President**



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**Elaine M. Reall**



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**Joseph Twarog**



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**Katy E. Wight**